

**MINUTES
BELRIDGE SECONDARY COLLEGE
IPS COLLEGE BOARD MEETING
Meeting No. 36**

**HELD ON MONDAY 20 MARCH 2017
LOCATION: CONFERENCE ROOM**

PRESENT:

John Burke (Principal)
Janine Espey (Chair & community representative)
Tolla Anderson (Community representative)
Cathryn Curtin (Community representative)
Andrew Doran (Community representative)
Michael Mischin (MLC and community representative)
Heather Broadway (BSC representative)
Lisa Manning (BSC representative)
Scott Amy (Parent representative)
Carlos Notarpietro (Associate Principal)
Nicola Harris (minutes)

APOLOGIES:

Jan Norberger (MLA and community representative)
Kirsten Lambert (BSC representative)
Fiona McDonald (Parent representative)

MEETING OPENED: 7:05PM

1. **WELCOME & APOLOGIES**

Apologies received from Jan Norberger, Kirsten Lambert and Fiona McDonald.

2. **MINUTES OF MEETING**

Minutes of Meeting No. 35

Examined, accepted and endorsed by board.

Moved Andrew Doran

Seconded Tolla Anderson

Passed unanimously

3. **ACTIONS ARISING**

Action List examined.

- **Performing Arts Proposal** - pending
- **Internal Audit Recommendations** – Felt additional executive member of board not necessary. Executives will be invited to meetings as and when felt necessary. Agreed that once a term an executive rep will attend board meetings to enable Board to gain a better insight of all areas i.e. VET/ATAR/Coordinators and Committees. Closed.
- **Tour School Site** – Principal extended an open invitation to any board members who wished to view the school in action during the day. Contact Nicky Harris to organise. Closed.
- **School Board/Staff Relations**
Action
Principal to assess dates before end Term 1.

- **Student Safety** – Bus Bay and No Parking signs installed. This would be an ongoing issue as a place of risk, but felt being managed effectively. Raise concerns as needed. Closed.
- **Student Hat Policy** – Heather Broadway to take to Student Council. Review at next meeting.

4. **BUSINESS ARISING**

- None

5. **FINANCIAL REPORT**

- Final budget pending.
- As soon as budget issued this will be circulated to board members for info.
- SMG assessing on a 3-5 year forecast.
- Finance meeting next Monday.
- Full report in May.

6. **VET REPORT**

- Carlos Notarpietro (Associate Principal and VET Coordinator) provided an overview of the current VET Program on offer at Belridge SC.
- Current roles overseeing OLNA, VET, certificate pathways to employment.
- Table of 2016 VET qualifications offered to students presented, including external RTOs (bulk of which are delivered on site/some offsite i.e. trades), nominal hours, number of students participating.
- Workplace Learning offered to all general students. Two blocks for Year 11's and one block for Year 12's. Placements up to 220 hours. Students complete skills journal and logbook. BSC is member of Joondalup Business Association providing a database of employers. Generally good representation of employers. Students encouraged to seek own placements. Other schools' pre-book workplaces in advance, making for example IT experience difficult to place as in short supply.
- RTO relationships are determined by BSC.
- Students kept behind Wednesdays to catch up on course work.
- Year 12 participation table presented 2014-2016. ATAR and Certificate participation rates are increasing.
- Graph - of 130 Year 12 enrolled in October – 114 included at least one VET Certificate in student course load.
- Graph - of 114 students achieved a total of 179 certificates. Of the seven students not achieving certificates, three were ATAR students who withdrew from VET to focus on ATAR courses in Year 12. Four failed to complete requirements. Two students who included a TAFE qualification in their study load achieved four certificates.
- Graph – of the 179 certificates achieved, 139 were at Cert II level and 40 at Cert III level.
- Units completed are attached to student's USI's to avoid repeats of certain competencies.
- Reporting to Parents dashboard overview.

Action

Future presentations to board considered:

- ***Management of different abilities in one class.***
- ***L Cassidy/P Trinke – Women in Technology***
- ***V Linto – Management of students with disability***
- ***J Orr – Science Women in STEM***
- ***Student Services structure and strategies in place***

7. **DRAFT ANNUAL REPORT**

- Principal presented data for inclusion in 2016 annual report. Final version to be circulated to Board by end of term.
- NAPLAN/My Schools data reviewed. Significant improvements seen in results.
- Reading result considered – reviewing practice and implement improvements in line SBP.

- Graduation and participation rates discussed. Drop in graduation rate is as a result of OLNAs. Average across whole of WA was 90% (BSC 90%)
- University eligibility scenarios compared. Will see increase in variability as uptake of ATAR continues. Review of course selection support and student's potential.
- Cathryn Curtin questioned what measures are in place for mental wellbeing of students? Student Services have own measures in place for students who present themselves or give cause for concern.
- New structures in place in improving results for Years 10-12.
- OLNAs BSC numeracy better than Like schools. Standards met for reading and writing.
- Attendance rates 2016 raised cause for concern. Decline in 2017 has been arrested with increase of 5%. Data examined.
- The Australian Centre for Social Innovation (TACSI). DoE funding research as to what helps students with issues. Visiting school 5 and 6 April.
- Reporting to Parents dashboard presented to board - invaluable in gaining data.
- SAIS dashboard presented – tracks individual student performance, pathways taken, attainments and outcomes.
- Annual report will be distributed to board for approval prior to publication.

8. ANY OTHER BUSINESS

- Janine Espey absent from July's meeting.
- Greg Carey LSL booked for next term – position covered.
- John reminded board of pending DES Review in 2018.
- John to seek board guidance on nominating BSC for School of the Year.
Action - Review start of June.

MEETING CLOSED: 8.45pm

NEXT MEETING – MONDAY 15 MAY – BSC at 7.00PM

Board meeting dates for 2017

Monday 15 May

Monday 19 June

Monday 31 July (annual open)

Monday 11 September (new date)

Monday 13 November

Monday 11 December (new date)