

**MINUTES**  
**BELRIDGE SECONDARY COLLEGE**  
**IPS COLLEGE BOARD MEETING**  
**Meeting No. 39**

**HELD ON MONDAY 31 JULY 2017**  
**LOCATION: LIBRARY**

**ANNUAL OPEN BOARD MEETING**

**PRESENT:**

John Burke (Principal)  
Jan Norberger (Chair and community representative)  
Scott Amy (Parent representative)  
Tolla Anderson (Community representative)  
Cathryn Curtin (Community representative)  
Heather Broadway (BSC representative)  
Lisa Manning (BSC representative)  
Andrew Doran (Community representative)  
Michael Mischin (MLC and community representative)  
Fiona McDonald (Parent representative)  
Nicola Harris (minutes)  
Yvonne Atkinson (Chair School Board Poseidon PS)  
Glynne Bartle (Staff)  
Greg Carey (Manager Corporate Services)  
Elizabeth Cassidy (Staff)  
Stephen Childs (Parent)  
Debbie Childs (Parent)  
Yu Chong Si (Parent)  
Kent Crane (Parent)  
Heather Currie (Staff)  
Anna Dyer (Staff)  
Nicole Farr (Parent)  
Alicia Holliday (Staff)  
Sue Jones (Parent/Guardian)  
Bridgid Lafferty (Staff)  
Lazo Njegich (Staff)  
Carlos Notarpietro (Associate Principal)  
Scott Ogilvie (Staff)  
Mario Pisano (Vice Principal)  
Etienne Quayle (Chair of School Board Joondalup PS)  
Nicole Rennie (Staff)  
Penny Shepherd (Parent)  
Jenny Susac (P&C President Connolly PS)  
Kasun Tennakoon (Staff)  
Robyn Thompson (Parent)  
Alison Saare (Staff)

**APOLOGIES:**

Janine Espey (Chair & community representative)  
Kirsten Lambert (BSC representative)  
Dot Blee (parent)  
Julia Wood (Parent and Chair of School Board Beldon PS)  
Katie Newbury (Board member Poseidon PS)

## MEETING OPENED: 7:13PM

### 1. WELCOME & APOLOGIES

- Chair welcomed parents, staff, parents and community members
- Apologies received (detailed above)

### 2. MINUTES OF MEETING

Minutes of Meeting No. 38

***Examined, accepted and endorsed by board.***

***Moved Cathryn Curtin***

***Seconded Scott Amy***

***Passed unanimously***

### 3. ACTIONS ARISING

- **School Board / Staff Relations** – ongoing.
- **Invitational Presentations** – ongoing.
- **WA Education Awards** - School of the Year and staff nominations now submitted – complete.

### 4. BUSINESS ARISING

- None

### 5. VIGNETTES

Principal thanked all those present for attending and in sharing in our practices, finance report and data. Vignette presentations will be a chance for our community and parent members to gain an insight into what is happening at BSC.

#### **Bridgid Lafferty**

HOSS Middle School - Student Services overview

#### **Elizabeth Cassidy**

Head of Technology & Enterprise

ICT Services presentation of free services on offer to support students and parents (YourTutor, Connect, Clickview and Destiny)

#### **Alicia Holliday**

English Teacher and Literacy Coordinator

Strategies implemented into curriculum.

#### **Glyne Bartle**

Academic Extension Program – Review and future directions.

#### **Scott Ogilvie**

Specialist Cricket Program update on achievements and future plans.

#### **Anna Dyer**

Specialist Fashion & Design projects and achievements. Going from strength to strength.

#### **Heather Currie**

Dance Teacher and Year 7 Coordinator

Performing Arts presentation- Drama, Music and Belridge Dance Company, project and events undertaken and interstate competitions/excursions

#### **Lazo Njegich**

Teacher in Charge - Design & Technology overview and future directions.

### 6. PRINCIPAL'S REPORT

#### **WA Education Awards**

- Nomination submitted for School of the Year.
- Chloe Ironmonger (Teacher HASS) for her outstanding practice through Joondalup Network mapping the Years 5-8 HASS curriculum.
- Alicia Holliday (Teacher English) also for her outstanding practice. Evidenced by authentic work of high standard.
- Carol Monks (School Officer) commenced in 1994. Acknowledge for her shaping, innovation and outstanding organisation of the school's administration. She is a well-loved and deserved nominee.

7. **FINANCIAL REPORT (June 2017)**  
**Operational One Line Budget Statement**  
**Cash Component for school year June 2017 tabled:**

- Cash carried forward \$771K
- Salary carried forward \$91K

**Expenditure:**

- \$10.3M Salaries
- \$1.6M Goods and Services

Changes to be implemented to staffing over next two years. Current staff to student ratios high compared to Like Schools.

**Income & Expenditure:**

Provides a breakdown and snapshot of allocations

***Move for financial report dated 28 July 2017 accepted by Board as presented by Principal on 31 July 2017 and by those present.***

***Voted all in favour / carried unanimously***

***Moved Hon Michael Mischin MLC***

***Seconded Fiona McDonald***

***Unanimously approved***

5. **QUESTIONS WITH NOTICE**

Principal addressed questions submitted to the Board from parents/community members prior to meeting.

**Dot Blee (Parent)**

**What were the three measurable improvement areas that the school focused on in the last 12 months and how does the actual achieved compare to the target set?**

Data is measured from report card – tabled (*extracted from 2016 annual report*)  
Reviewed every six months with Board. Business Plan shows that a decline has been arrested in attendance. Data for 2014-2016 tabled showing improvements in attendance.

**How are image taking devices brought in by students managed in the hours that the school has duty of care? Can the use of image taking devices be prevented on school premises?**

To take a photo and upload without permission is not okay. Extracts from the school's Electronic Device policy tabled, as follows:-

- Students are encouraged not to bring electronic devices, such as mobile phones, MP3s iPods etc., as they are not required during school hours. The student has sole responsibility for the safe keeping of their electronic device.
- Electronic devices may be brought to school, however, the following conditions apply:
  - These may only be used prior to the commencement of the school day, during recess or lunch breaks, or after school. The device must be switched off and out of sight at all other times.

**In the last three years of the Year 12 cohort what percentage completed ATAR path or completed VET path (and remainder?) What is the trend over the last three years and how does this affect planning for future subjects being offered to Years 11/12?**

- Year 12 Participation graph tabled (*extracted from 2016 annual report*) showing an increase from 2014 at 30% to 2016 at 34% for ATAR and a large increase in students completing VET Certs from 2014 to 2016.
- Board members Andrew Doran and Cathryn Curtin also have a strong link to TAFE.

**How does the school's academic performance compare in relation to 'all schools' and 'like' schools? What constitutes a 'like school'?**

Data tabled. Unethical to show other school names, but shows that our students sit within NAPLAN range. Belridge SC performs as well, if not better, than our like schools. Like schools are set by DOE based on socio economics of other schools.

**Nicole Farr (Parent)**

**Would like to see football introduced for girls.**

Principal feels this would be a good idea.

**Streaming – how does it work?**

Students are not streamed until Year 8. The exception for this is a focus class in Years 7, 8 & 9 for students with low levels of literacy. In addition, pathways (General and ATAR) are established in Year 10. The College believes that in order to provide equity, every student service delivery varies according to student need.

**Kate Davies (Parent)**

**How do BSC transition Year 6 into high school?**

Key elements are:-

- Year Coordinator is appointed for each new year group and Vice Principal oversees transition.
- Open day tour held in May for prospective parents.
- School visits to feeder primary schools.
- Assessment processes: AEP, Cricket, Fashion & Design, Music and Netball.
- Half day orientation for students along with their primary schools peers Term 4.
- Full day orientation for all students in December.

**6. Q&A SESSION**

No further questions.

Jan Norberger hoped that parents and community had gained a sense of what the College and Board members had to offer. School Board members are always available to contact via Nicola Harris at the school.

**MEETING CLOSED: 8.30PM**

***NEXT MEETING – MONDAY 11 SEPTEMBER - BSC at 7.00PM***

**Board meeting dates for 2017**

Monday 11 September

Monday 13 November

Monday 11 December