

**MINUTES
BELRIDGE SECONDARY COLLEGE
IPS COLLEGE BOARD MEETING
Meeting No. 40**

**HELD ON MONDAY 11 SEPTEMBER 2017
LOCATION: CONFERENCE ROOM**

PRESENT:

John Burke (Principal)
Janine Espey (Chair & community representative)
Jan Norberger (Community representative)
Tolla Anderson (Community representative)
Heather Broadway (BSC representative)
Lisa Manning (BSC representative)
Andrew Doran (Community representative)
Fiona McDonald (Parent representative)
Nicola Harris (minutes)
Greg Carey (Manager Corporate Services)

APOLOGIES:

Scott Amy (Parent representative)
Cathryn Curtin (Community representative)
Michael Mischin (MLC and community representative)
Kirsten Lambert (BSC representative)

MEETING OPENED: 7:05PM

1. **WELCOME & APOLOGIES**

Apologies received from Scott Amy, Cathryn Curtin, Michael Mischin and Kirsten Lambert.

2. **MINUTES OF MEETING**

2.1 Minutes of Meeting No. 39

Attendance at open board meeting was very positive. JB acknowledged Carlos Notarpietro's suggestion to extend invitation to our network primary schools' P&C Associations and board members.

Examined, accepted and endorsed by board.

Moved Lisa Manning

Seconded Jan Norberger

Passed unanimously

2.2 **DISCLOSURE OF INTEREST**

Jan Norberger pointed out that his current position as General Manager at AMA Training Services (VET and Australian Medical Association) is for school based traineeships and that he has no conflict of interest.

3. **ACTIONS ARISING**

- **School Board / Staff Relations** – ongoing. Introductions by Cathryn Curtin and Andrew Doran at recent staff development day held in August was well received.
- **Invitational Presentations** – ongoing.

4. **BUSINESS ARISING**

- None

5. **FINANCIAL REPORT (September 2017)**

Operational One Line Budget Statement

Cash Component for school year June 2017 tabled:

- Cash carried forward \$771K
- Salary carried forward \$91K
- Charges & Contributions current collection rate 71% (67% compared to this time last year). Current drive on collecting outstanding accounts.
- Finance requests closed for 2017.
- High cost subjects are paid in advance of 2018 to secure place on course.
- Payment plans are available.

Expenditure:

- \$10.4M Salaries
- \$1.7M Goods and Services
- Currently seven classes for Years 7 & 8 with an average class size of 25/26. This is no longer sustainable. Reviewing and scaling back staff in teaching and non-teaching areas.
- \$50K p.a. IPS administration grant no longer paid to schools.
- PAC commitment of \$5M outlined in 2017 State Budget.

Move for financial reports dated 8 and 11 September 2017 accepted by Board as presented by Principal on 11 September 2017 and by those present.

Voted all in favour / carried unanimously

Moved Janine Espey

Seconded Jan Norberger

Unanimously approved

5. **FASHION & DESIGN SUCCESSES**

Wool4School

JB wished to note student successes. Students (Years 7-12) were given a briefing for their designs to be based on pop stars. Terrific designs submitted by all students. Belridge SC Year 8 student placed Year 8 national winner and Year 7 national placed as runner-up. Twelve other students were placed as finalists. Fantastic results – all round. Student entries tabled.

APEX Teenage Fashion Awards

JB attended qualifying rounds held at Joondalup Lake Baptist and was pleased to report that seven students have got through to the next round to be held in Mandurah next weekend. From there students will be in with a chance to get through to the national finals to be held in Perth this year.

6. **GRADUATION FEE**

Currently \$45. Given increase in running costs proposed increase to \$55 per student. Fee includes gown, sash and costs. Board agreed increase of \$10 as being reasonable.

Motion:

That the fee for graduation be increased by \$10 to \$55 per person as from 2018.

Moved Janine Espey

Seconded John Burke

Unanimously approved.

7. **NAPLAN**

- 2017 results give cause for celebration.
- Numeracy 1.2 standard deviations above Like Schools. 10% of our students in Band 10, not a single student below. Bands 8/9/10 do not have to sit OLNA.
- Reading - above all WA and national schools
- Writing – 2014 changing to narrative (was persuasive) showed a drop for Years 7/9. Analysing what we do to shift performance.
- Whole school literacy to emphasise vocab and writing across whole school.
- Females outperformed males.
- Progress and achievement – quadrant chart shows lower progress/achievement

- Writing cause for concern – address over next two years.
- SMG analysing results and will address areas of practice to be more consistent across each LA. .
- Students are arriving to high school with a lower standard than expected.
- JE questioned how this will be addressed? JB response: whole school approach to literacy and targeted planning for individual students.

8. SUSPENSION & ATTENDANCE DATA

- Regular attendance has increased from 61% to 63%.
- Have seen a drop in 'at risk' students from 8% to 6%.
- Resources have been invested to investigate and reduce unexplained absences.
- Aim to reduce to between 10-15% and improve parent communications/reporting of absences.
- Some parents are not responding to absentee text message – targeted approach in place.

9. WA EDUCATION AWARDS

- Nominations submitted, but did not get shortlisted for finals. Will reflect on how we write our nominations. However, they are useful as part of the DES Review on school progress and equally good to celebrate our staff. JB acknowledged Carlos Notarpietro's work involved in writing the School of the Year nomination.

10. GENERAL BUSINESS

- Janine Espey tendered, with regret, her resignation as Chairperson. Due to work commitments being her primary focus, her place on the board has become untenable. Expressed it had been an honour and privilege to focus on the students and student outcomes. JB thanked Janine for all her work and commitment for the board, firstly as a parent rep and then as Chairperson, which saw us through our first DES Review as an IPS school. Her time has been much appreciated and JB acknowledged our members who step up to the challenge and for giving their time. Janine Espey also acknowledged her son's achievements, as a former student at Belridge, via the VET Program.

MEETING CLOSED: 8.10PM

NEXT MEETING – MONDAY 13 NOVEMBER - BSC at 7.00PM

Remaining board meeting dates for 2017

Monday 13 November
Monday 11 December