

**MINUTES  
BELRIDGE SECONDARY COLLEGE  
IPS COLLEGE BOARD MEETING  
Meeting No. 50**

**HELD ON MONDAY 3 DECEMBER 2018  
LOCATION: CONFERENCE ROOM**

**PRESENT:**

Melesha Sands (Principal)  
Scott Amy (Chair)  
Robert Pierce (Parent representative)  
Tolla Anderson (Community representative)  
Jan Norberger (Community representative)  
Andrew Doran (Community representative)  
Lisa Manning (BSC representative)  
Heather Currie (BSC representative)  
Lisa De Ponte (BSC representative)  
Nicola Harris (minutes)

**APOLOGIES:**

Deborah Childs (Parent representative)  
Cathryn Curtin (Community representative)  
Michael Mischin (MLC and community representative)  
Kerrie Ward (Manager Corporate Services)

**MEETING OPENED: 7:02PM**

1. **WELCOME & APOLOGIES**

- Apologies received from Michael Mischin, Cathryn Curtin, Deborah Childs, Kerrie Ward

2. **MINUTES OF MEETING**

Minutes of Meeting No. 49

***Examined, accepted and endorsed by board.***

***Moved Rob Pierce***

***Seconded Lisa De Ponte***

***All in favour by those present - passed unanimously***

3. **DISCLOSURE OF INTEREST**

None declared. However, should any items arise at any point during the course of the meeting any parties are to declare a conflict of interest.

4. **BUSINESS ARISING**

None.

5. **ACTIONS ARISING**

- **Performing Arts Centre** – Liaise with ORSHS on their recent upgrading of their PAC, any shortfalls, issues to gain an insight and obtain the most out of allocation of money. HC/LDP proposed to board in 2015 upgrades to PAC. Original proposal submitted to be reassessed.
- **NAPLAN Overview** – No feedback received. Keep action item open.

## 6. SCHOOL SURVEYS

- Student, Staff and Parents responses tabled for board consideration.
- Principal has provided results to SMG to review. Initial findings tabled highlighted:
- **School strengths** in that teachers at BSC expect students to do their best and the school looks for ways to improvement.
- **Common area for focus** is improvement in student behaviour.
- **Areas of further exploration** (where there is a significant difference in response to the same question across parent/student/staff survey results)
  1. Students/parents can talk to staff about their concerns.
  2. Teachers at this school care about students.
  3. Teachers provide useful feedback to students.
  4. Teachers at this school treat students fairly.
- Questions are standard and cannot be altered. This is applicable Australia wide as set by the Federal government. We can, however, tailor and add additional questions at the end.
- Comparative data of other schools is not published to enable school to measure against other schools. MS will seek information to see if this can be made available.
- Process in place to assess feedback across all three cohorts and consideration to be given on other methods to gather information and measure.

### Action

- **MS to contact department to obtain comparative data.**
- **SA requested members to look at results and consider from a board perspective of any supplementary questions we could add.**

## 7. STUDENT SERVICES DATA 2018

- MS attended Student Services Review 2018. SS presentation tabled for board consideration. Key Performance Indicators list four key areas of SS.
  - Targeted Behaviour Support
  - Indicated Attendance
  - Health and Wellbeing support
  - Learning support
- SS Team wraps around the rest of school to provide best possible outcomes for the individual student and nurture a 'Positive Inclusive Environment' for whole school community using targeted programs, whole school events, individual case management of SAER students.
- Behaviour Management is a whole school concern. SS involvement and processes in place tabled.
- Data tabled for suspensions and reasons.
- Attendance data shows to be improving.
- Risk Management plans
- Individual Behaviour Plans documented.
- Students accessing health and wellbeing support services of school psychologist/chaplain/community health nurses and that of external agencies
- Support for students with learning difficulties and disabilities receive individual tailored education programs.
- SS critical to Health and well-being of young people that we work with.

### Action

- MS to obtain percentage of students accessing external agencies.**

## 8. PRINCIPALS REPORT

Highlights, considerations and future foci presented.

- Partnership formed with Belridge Medical Centre who are prepared to bulk bill any of our students or staff. Services on offer are health checks for staff, flu vacs, 'Youth Friendly' GPs who are trained to communicate and deal with adolescents.
- Community Health Nurses do not provide first aid for BSC and ESC. Every learning area has a first aid kit.
- Belridge Medical Centre to be involved in our forthcoming health expo.

9. **TRIPLE 3**
- Consultations underway to form framework for a focused approach in three critical practices covering leadership, consistency in classroom practices and clear expectations of students. i.e. management of behaviour/ teaching and expected behaviour. Not all student backgrounds provide this. SMG seeking feedback from each learning area. Framework will be presented to board once complete. **Considerations:** flexible use of workforce, other staff to be flexible and assist, nurses assist in risk taking behaviours,
10. **MINISTERS STATEMENT ON SCHOOL VIOLENCE**
- Sets out 10 point plan and new guidelines on what we do as a school community, care schools, students who physically assault students or staff. Graduate teachers to receive training on physical restraining. BSC staff development day covers 'Team Teach' training for staff on handling de-escalation, trauma training, strategies and reasons for certain behaviours.
11. **WA EDUCATION AWARDS 2018**
- Fashion Design Students modelled and show cased their outstanding APEX competition entries at the recent 2018 Education Awards at the Crown, Perth. Students were amazing, who were front and centre and the talk of the event. Huge congratulations to Anna Dyer and her students.
12. **TERMS OF REFERENCE ANNUAL REVIEW**
- Annual review in line with compliance calendar. No questions arising from those members present.
13. **MEMBERSHIP OF BOARD**
- Point 5 of Terms of Reference raised. Principal's recommendation that it is essential that community members each bring a different skill set which strategically provides for advocacy, brokerage and innovation in their role as a college board member.
  - JN tabled what contribution he could bring to the board and both JN and TA both tabled their eagerness to continue, but would not be offended if it was felt time to move on ...

***The Board endorsed that the current Terms of Reference be accepted, with a view to confirming our community members by the first meeting of 2019.***

***Moved: Robert Pierce.***

***Seconded: Lisa Manning***

Chair thanked members for their hard work and support this year and is looking forward to MS taking us forward into 2019.

**MEETING CLOSED: 8:10PM**

**Meeting dates for 2019**

Monday 11 February

Monday 25 March

Monday 20 May

Monday 17 June

Monday 5 August (*annual open meeting*)

Monday 16 September

Monday 18 November

Monday 16 December.