

**MINUTES**  
**BELRIDGE SECONDARY COLLEGE BOARD**  
**COLLEGE BOARD MEETING**  
**Meeting No. 81**

<b>Date:</b>	<b>Monday 15 May 2023</b>	<b>Chairperson</b>	<b>Steve Hall</b>
<b>Time</b>	<b>6:00pm</b>	<b>Minute Secretary</b>	<b>Nicola Harris</b>

<b>MEMBERS</b>	Steve Hall (Chair/Parent member), Sharon Lyon (Principal), Michelle Austin (Community Member), Kush Jalota (Community Member), Danielle Brown (Parent member), Sonia Moyle (Parent Member), Heather Currie (Staff Member), Ben Dawkins (Staff Member), and Mikaela Shirley (Staff Member),  <b>In Attendance:</b> Kerrie Ward (Manager of Corporate Services), Nicola Harris (Board Secretary)
<b>APOLOGIES</b>	Kerrie Ward (MCS), Heather Currie (Staff), Danielle Brown (Parent)

<b>ITEM No.</b>	<b>AGENDA ITEMS</b>	<b>LED BY</b>	<b>OUTCOME</b>	<b>ACTION</b>
<b>COMPLIANCE AND OPERATIONS</b>				
1	<b>Welcome and Apologies</b>	Steve Hall	Acknowledgement of Country. We respectfully acknowledge the traditional owners of the land on which we are meeting today, the Whadjuk Noongar people and pay respects to Elder's past, present and emerging.  <ul style="list-style-type: none"> <li>• Chair welcomed members to the May meeting, commencing at 6.10pm.</li> <li>• Apologies received - as detailed above.</li> </ul>	
2	<b>Minutes of Meeting</b>	Steve Hall	<b>Minutes of Meeting No. 80 dated 27 March 2023</b>  <b>Approved as a true and correct record and signed by the Chair, Steve Hall.</b> <b>Moved: Michelle Austin</b> <b>Seconded: Sonia Moyle</b> <b>All in favour / carried unanimously</b>	

2.1	<b>Disclosure of Interest</b>	Steve Hall	None	
3	<b>Business Arising</b>	Principal	<p><b>Vaping</b></p> <ul style="list-style-type: none"> <li>- Comparative data of students over 2022 and 2023 (to date) tabled.</li> <li>- As a school we have supervision, locking certain toilets during class time, increase in cameras around school (not toilets). Government recognises this as a community health issue. As a school we are working with and following advice being handed down from government. Based on current research, it is going to be an issue for some time into the foreseeable future.</li> <li>- BSC has consequences as a school and is managing.</li> <li>- Vaping data compares the same as in smoking data in previous years.</li> <li>- This is a community issue and much wider than a school issue, although it is being addressed as best as we can. Parents also need to be on board condoning and not modelling behaviour.</li> </ul>	<b>Carry over to June meeting to discuss further in light of Danielle Brown's apology</b>
4	<b>Actions Arising</b>	Steve Hall	Addressed throughout meeting.	
5	<b>Financial Report</b>	Sharon Lyon	<p><b>Operational One Line Budget Statement and Summary</b></p> <p><b>Financial Summary as at 10 May 2023</b></p> <ul style="list-style-type: none"> <li>• Funds now received. No longer in preliminary budget, in financial budget.</li> <li>• Revenues, Cash and Salaries and C&amp;C's tabled</li> <li>• Funds from leasing facilities.</li> <li>• Funds from ESC, grounds</li> <li>• Expenditure/allocations discussed.</li> <li>• Assets and Resources tabled - Reserves transfers report blank as no transfers have occurred since last report run.</li> <li>• Total charge salaries vs expenditure. Expended 31% to date, still have Terms 2, 3 and 4.</li> <li>• Directive on expenditure is on track to spend 96%</li> </ul> <p><b>Move for Operational One Line Budget and Financial Summary as of 10 May 2023 to be accepted by the Board as presented by Sharon Lyon on 15 May and by those present.</b></p> <p><b>Voted all in favour / carried unanimously</b>  <b>Moved and accepted: Mikaela Shirley</b>  <b>Seconded: Steve Hall</b></p> <p><b>Course Subjects Costs for 2024</b>  Report tabled itemising new course costs, changes, and proposed price increases for 2024. Changes highlighted:</p> <ul style="list-style-type: none"> <li>- Cricket Academy – Increase of \$50 to cover costs of bus hire, facilities, equipment. First increase in 3 years. Our costs still competitive with other cricket programs. K Jalota questioned if we receive funding from Cricket Australia/Cricket West. Can we apply for</li> </ul>	

			<p>grants from Cricket Australia? As a specialist program we receive funds from DOE to maintain the oval, but this payment does not cover full extent of upkeep and expenditure. Cost example: \$65K to maintain oval to ensure playable grass.</p> <ul style="list-style-type: none"> <li>- Fashion - \$10 increase due to rise in cost of materials. No increase since 2021.</li> <li>- Human Biology General 12 – new course \$85</li> </ul> <p><b>Requirement more Certificate Courses</b> Following will be introduced for 2024:</p> <ul style="list-style-type: none"> <li>- Cyber Essentials/Cyber Advance - \$26 (new course and rebranded title). Computer Science and Cyber migrated together as one course.</li> <li>- Cert II in Workplace Skills replaced with Cert III in Business (new subject for 2024), should student wish to continue following Cert II Workplace Skills.</li> <li>- Business Management &amp; Enterprise General – replaced with Cert II Workplace Skills.</li> <li>- Cert II Automotive new Year 11 two-year course. This replaces Automotive engineering General.</li> </ul> <p><b>Move for proposed course increases and changes to be accepted by the Board as presented by Sharon Lyon on 15 May and by all those present. Voted all in favour/carried unanimously.</b></p>	Explore grants through Cricket Australia/Cricket West to support Cricket Program.
6	<b>Principals Report</b>	Sharon Lyon	<p><b>New Metrics</b> Three metrics: <b>Retention</b> – The % of students who start Year 7 and 6 years later finish Year 12. <b>Completion</b> – the % of students who start Year 11 and 2 years later achieve a WACE. <b>Progress and achievement</b> – the % of students whose Year 12 achievement meets thresholds linked back to their Year 9 NAPLAN results.</p> <ul style="list-style-type: none"> <li>- Generic threshold document tabled – not linked to any school.</li> <li>- NAPLAN Band – only required to achieve Band 10 in one of the subjects.</li> <li>- Band 9 – ATAR above 70 or 85 or a Diploma</li> <li>- High Band 8 – ATAR school or Cert III – again most schools do not have the facilities to run.</li> <li>- Band 8 – can leave with a Cert III. BSC offers Cert III in Cricket, Netball and Business</li> <li>- Band 7 – would need to achieve a Cert II</li> <li>- The DOE proposed threshold at this point is 30%. Still in draft.</li> <li>- Cert I or NOA is recognised as low and subsequently a Cert I, i.e. NOA picked up apprenticeship.</li> <li>- Principal will raise concerns on how this will impact school's data at next network meeting.</li> <li>- Chair – not all students know where they want to go in Year 9 – how will we address and guide them?</li> <li>- Originally tabled as a pilot last year, but feedback doesn't seem to have been taken on board.</li> </ul>	

			<ul style="list-style-type: none"> <li>- B Dawkins – the longer the student stays at school the better the outcomes. This doesn't necessarily fit with regional students/transient students.</li> <li>- Year 11 large number leave for apprenticeships, which will have a diverse affect on a benchmark that is set too high.</li> <li>- Chair knows of no high schools who can deliver a Diploma. No trade-based Certs are carried out at school.</li> <li>- High band 8 – prequalifying for OLNA.</li> <li>- What if students miss NAPLAN? Will be noted in separate data.</li> <li>- As a school we will encourage uptake of Cert courses but will not be forcing choices one way or the other. There is a need to respect student choices and be mindful on where encouragement is needed based on potential.</li> <li>- Cert II Automotive will be delivered at Belridge over two-year course.</li> <li>- Progress and achievement of WA public schools tabled for 2021. Snapshot of BSC data tabled.</li> </ul> <p><b>External School Review</b></p> <ul style="list-style-type: none"> <li>- Example of a one-page summary and evidence tabled to be provided for review.</li> <li>- 28 domains to address to make up the whole dialogue.</li> <li>- Domain overview presented. Domains are provided – no templates provided.</li> <li>- Public school review &gt; standards &gt; domains to demonstrate, together with five pieces of evidence. Principal tabled how each area is addressed and provided examples.</li> <li>- Submission due end of Week 6.</li> <li>- Schedule of review will be set, and some representatives of the Board are required to meet with ESR Team.</li> <li>- Board domain would include Terms of Ref, self-review, code of conduct, agendas, minutes, council and staff presentations and brainstorming activities.</li> </ul> <p><b>STEM New Build Update</b></p> <ul style="list-style-type: none"> <li>- First meeting held with DOE/Dept of Finance and Architects in Week 3. Proposed to commence Jan 2024, with completion end 2024.</li> <li>- \$1.5M funding for STEM upgrades will not stretch as far as originally accounted for back in 2021. Not permitted to use funding across two areas, directive one area only. Funding will be directed to 2 classroom extensions to D&amp;T block, Mechatronics, 3D print room and dual screen ICT space.</li> <li>- Not permitted to purchase IT equipment with STEM funding, which is an additional spend of \$70K.</li> </ul> <p><b>Gates/Security</b></p> <ul style="list-style-type: none"> <li>- Installation of electronic gates delayed. Re-scheduled Friday 26<sup>th</sup> May. 5 days to complete.</li> <li>- 12 additional CCTV cameras have been installed this term – 25 in total.</li> </ul>	
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<b>STRATEGIC DIRECTIONS</b>				
7	<b>Actions Arising</b>	Steve Hall	<p><b>New Board Representatives</b></p> <ul style="list-style-type: none"> <li>- Parent representative invited to attend June's meeting.</li> <li>- Community rep Michelle Austin 3-year tenure ending. Still keen to continue. Kush Jalota in agreement to continue as a community, as long as Board can see value in it. All in agreement for both members to continue.</li> <li>- Community rep vacancy – Invite has been extended to a local community member to join board. Currently awaiting response.</li> </ul> <p><b>Indoor Sports Facility</b></p> <ul style="list-style-type: none"> <li>- Look at options in raising funds for build. Do Lottery West provide grants? Assess if ESC would also benefit from an indoor facility at ground level? Investigate COJ community sporting grants, Cricket Australia grants.</li> </ul>	<p><i><b>Investigate grants for indoor sports facility build i.e. COJ Sporting grants, Cricket Australia. Ascertain benefits for ESC students of an indoor sport facility</b></i></p>
			<p><b>Meeting Closed: 7:15pm</b>  <b>Next Meeting: Monday 12 June @ 6pm - Conference Room</b></p>	