

**MINUTES**  
**BELRIDGE SECONDARY COLLEGE BOARD**  
**COLLEGE BOARD MEETING**  
**Meeting No. 82**

<b>Date:</b>	<b>Monday 12 June 2023</b>	<b>Chairperson</b>	<b>Steve Hall</b>
<b>Time</b>	<b>6:05pm</b>	<b>Minute Secretary</b>	<b>Nicola Harris</b>

<b>MEMBERS</b>	Steve Hall (Chair/Parent member), Sharon Lyon (Principal), Michelle Austin (Community Member), Kush Jalota (Community Member), Danielle Brown (Parent member), Sonia Moyle (Parent Member), Heather Currie (Staff Member), Ben Dawkins (Staff Member), and Mikaela Shirley (Staff Member), Kerrie Ward (Manager of Corporate Services), Nicola Harris (Board Secretary, Keyuri Patel (parent guest)
<b>APOLOGIES</b>	Kerrie Ward (MCS), Michelle Austin (Community)

<b>ITEM No.</b>	<b>AGENDA ITEMS</b>	<b>LED BY</b>	<b>OUTCOME</b>	<b>ACTION</b>
<b>COMPLIANCE AND OPERATIONS</b>				
1	<b>Welcome and Apologies</b>	Steve Hall	<p>Acknowledgement of Country. We respectfully acknowledge the traditional owners of the land on which we are meeting today, the Whadjuk Noongar people and pay respects to Elder's past, present and emerging. <i>(Note: Future acknowledgement amended. Remove emerging. You are a leader regardless of your age).</i></p> <ul style="list-style-type: none"> <li>Chair welcomed members to the June meeting, commencing at 6.05pm, and Mrs Patel, parent guest.</li> <li>Apologies received - as detailed above.</li> </ul>	
2	<b>Minutes of Meeting</b>	Steve Hall	<p><b>Minutes of Meeting No. 81 dated 15 May 2023</b>  <i>Amendment: Cert 3 courses offered Cricket, Netball and Business. Cert III in ICT.</i>  <i>New course Cert II Workplace Skills - continuing Business into Year 12.</i>  <b>Approved as a true and correct record and signed by the Chair, Steve Hall.</b>  <b>Moved: Sonia Moyle/Seconded: Mikaela Shirley. All in favour / carried unanimously</b></p>	
2.1	<b>Disclosure of Interest</b>	Steve Hall	None	

3	<b>Business Arising</b>	Name	None	
4	<b>Actions Arising</b>	Steve Hall	Referred to action list	
5	<b>Financial Report</b>	Sharon Lyon	<p><b>Financial Summary as of 7<sup>th</sup> June 2023</b></p> <ul style="list-style-type: none"> <li>• Almost all gateway payments should be received by this point in time. C&amp;Cs still incoming. Payment plans continue throughout year.</li> <li>• Expenditure at half-way point. Current 51% expended, 49% remaining will be expended from budgeted figures.</li> <li>• Salary expenditures 41% to date. 59% balance for remainder of year. 96% minimum expenditure otherwise unallocated funds carried over to following year.</li> <li>• Asset and Resource Acquisitions tabled.</li> <li>• KJ - Any other capital plans assets planned for next 3 years? Replacement projectors required at \$5K each. Significant price increases impacting funds. Alternatives to projectors such as TV discussed but offer no savings.</li> <li>• Public school purchases have to go through companies listed on the Common Use Agreement (CUA). Purchases are accordingly to needs i.e., TV sizes need to be larger in school setting.</li> <li>• Issue ICT re. connectivity to internet.</li> <li>• Funding for new STEM build will not allow to be split into or across two projects. Build cost impacted by construction price increases.</li> <li>• Subject costs are voluntary contributions unless a specialist program. Word of voluntary is misleading, non-payment impacts purchase of required resources, equipment. DOE policy to call voluntary.</li> <li>• Unable make charge comparisons to other schools. Y7-10 charges \$235, plus Optional \$117, plus Voluntary \$120.</li> <li>• Payment plans have proved very beneficial to parents.</li> <li>• Target of 70% payment of C&amp;Cs invoiced. Annual budget based on 70% collection rate. \$48K received to date. Comparisons of collection annual rates to be tabled later in year.</li> <li>• DB – can we ask for donations from parents? This is separate to C&amp;C charge sheet. Increase knowledge of what voluntary contributions go towards. Regular campaign. <i>'Your C&amp;C this term helped students with this'</i>.</li> </ul> <p><b>Course Selections 2024</b></p> <ul style="list-style-type: none"> <li>• Discontinued, new courses or course name changes for 2024 tabled. No price increases.</li> </ul> <p><b>Move for finance report and proposed courses and changes for 2024 to be accepted by the Board as presented by Sharon Lyon (in Kerrie Ward's absence) on 12 June 2023 and by all those present. Moved Heather Currie, Seconded Ben Dawkins. Voted all in favour/carried unanimously.</b></p>	Relay importance of voluntary contributions to our school community via newsletter/socials

6	<b>Principals Report</b>	Sharon Lyon	<p><b>Staff Development Day: Berry Street Education Model – Domain 2 Relationship</b></p> <ul style="list-style-type: none"> <li>• Key elements taken from training day for staff were routines, positive mindsets for lessons, mirror Berry Street practices; expectations in classrooms, in SLT meetings, followed up with positive primer.</li> </ul> <p><b>Vaping (held over)</b></p> <ul style="list-style-type: none"> <li>• Data 2022/2023 tabled.</li> <li>• What are we doing? Extra supervision during breaks. Two peripheral toilets locked during class time. Extra cameras installed around school. 25 cameras in total.</li> <li>• DOE seminars consider this a health and community issue, not just a school/disciplinary issue. School policy suspended immediately. On return students have session with Community Health Nurse. Vaping is mostly condoned by parents/carers.</li> <li>• Seminars held with students on health and wellbeing/damage/implications.</li> <li>• Recent news reports that nationally students are vaping more in primary schools than high schools. An addictive habit.</li> <li>• DM raised currently not much detailed information on government website, when ban is coming into place. \$30M health campaign.</li> <li>• Accessible information currently under health and wellbeing banner. We will continue with education, seminar, sanctions with students.</li> <li>• Data is lower than previous years as a result of school vigilance.</li> <li>• Consider posters around school of dangers and long-term use (example of cigarette package).</li> <li>• BD - External companies provide facts/health implications. Most literature comes from NSW government such as warning posters: Do you know what is in your vape? talks about what has been proved so far. Long term implications still not known.</li> </ul> <p><b>School Review</b></p> <ul style="list-style-type: none"> <li>• Scheduled Wednesday 14 June. Agenda for day tabled and each domain discussed.</li> <li>• School Board comes under External Partnerships domain.</li> <li>• Principal only permitted to attend two out of the eight sessions.</li> <li>• Review needs to cover the voices of everyone from all corners of the school.</li> <li>• Principal explained how each domain foci has been evidenced.</li> <li>• Round table discussion on our focus as a Board; Community and parent members relationships, community and school events engagement. Accountability: Terms of Ref, Code of Conduct, action list, selection of slides from open board meetings along with students, presentation, Meeting 76 and 77, brainstorming, self-assessment survey at the end of the year. As Board we need to validate and add to.</li> <li>• In terms of self-assessment – looking at governance of school, making sure we are addressing community needs, handover from one Chair, smooth transition, Principalship in unstable phase, Board Chair stayed on to ensure continuity until position settled. Impact on brainstorming, what the school wants to do, finances for cricket academy, STEM Lab/improvements. Graduation, cricket awards night – involvement. KJ affirm and reflect around governance, external, student presentations, staff presentations,</li> </ul>	
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<b>STRATEGIC DIRECTIONS</b>				
7	<b>Any Other Business</b>	Steve Hall	<ul style="list-style-type: none"> <li>Mikaela thanked for contribution to Board as staff member and wished well on her pending leave.</li> <li>Have we considered CAT bus service to school. Cost is \$40K per year to divert to ECU. Mrs Patel will investigate with Transperth as thought it maybe free. School would not be paying to have service diverted.</li> </ul>	<p>Fill vacant staff position</p> <p>KP investigate CAT bus service to school</p>
<p><b>Meeting Closed: 7:26pm</b>  <b>Next Meeting: Monday 31 July 2023 at 6pm</b></p>				