

MINUTES
BELRIDGE SECONDARY COLLEGE BOARD
COLLEGE BOARD MEETING
Meeting No. 86

Date:	Monday 4 December 2023	Chairperson	Steve Hall
Time	6:00pm	Minute Secretary	Nicola Harris

MEMBERS	Steve Hall (Chair), Sharon Lyon (Principal), Michelle Austin (Community Member), Kush Jalota (Community Member), Danielle Brown (Parent member), Sonia Moyle (Parent Member), Keyuri Patel (Parent), Heather Currie (Staff Member), Ben Dawkins (Staff Member), and Chadd Richardson (Staff Member), In Attendance: Kerrie Ward (Manager of Corporate Services), Nicola Harris (Board Secretary)
APOLOGIES	Michelle Austin (Community), Danielle Brown (Parent)

ITEM No.	AGENDA ITEMS	LED BY	OUTCOME	ACTION
COMPLIANCE AND OPERATIONS				
1	Welcome and Apologies	Steve Hall	Acknowledgement of Country. We respectfully acknowledge the traditional owners of the land on which we are meeting today, the Whadjuk Noongar people and pay respects to Elder's past and present. <ul style="list-style-type: none"> • Chair welcomed members to the December meeting, commencing at 6.10pm • Apologies received - as detailed above. 	
2	Minutes of Meeting	Steve Hall	<i>Minutes of Meeting No. 85 dated 6 November 2023.</i> <i>Approved as a true and correct record and signed by the Chair, Steve Hall.</i> <i>Moved: Heather Currie</i> <i>Seconded: Kush Jalota</i> <i>All in favour / carried unanimously</i>	

2.1	Disclosure of Interest	Steve Hall	None	
3	Business Arising	Name	None	
4	Actions Arising	Steve Hall	None	
5	Financial Report	Kerrie Ward	<p>Summarised as of 27 November 2023</p> <ul style="list-style-type: none"> • Collection rates: <ul style="list-style-type: none"> - Subject Charges Y7-10 – 70% - Subject Charges Y11-12 – 75% - Voluntary Contributions Y7-10 – 66% • SCF carry over as at 27.11.23 - \$604K • Year 7 predicted 170 – current enrolments for 2024 at 164, enrolments still coming in. • Assets Purchased – 2 photocopiers for Admin and Phys Ed office. • Works with Programmed tabled. • Refurbishments and upgrades detailed. • Tenders currently out for curator services for cricket pitches and oval maintenance. • Project Funding received from Fed Gov for Science room conversion in 2024. • Election Commitment Program - \$1.5M for new STEM facilities. Planning commenced, drawings and costings to be completed by end January 2024. <p>Move for Finance report as of 27 November 2023 to be accepted by the Board as presented by Kerrie Ward on 4 December 2023 and by all those present. Voted all in favour/carried unanimously.</p>	
6	School Business Plan 2024-2027	Sharon Lyon	<ul style="list-style-type: none"> • Final version tabled. • Photos may be changed. • Overarching priorities across 4 areas listed, based on staff consultations and feedback. • No board endorsement required. • KJ questioned target around outcomes for Aboriginal students. BD confirmed there is a big push on supporting students, as well as maintaining their cultural identity. • Focus on median ATAR removed. Introduction of Cert courses i.e. WPL will enable students to become more competitive when entering TAFE and the workplace. New proficiency levels in NAPLAN: Exceeding, Strong, Developing or Needs additional support. Used to predict future metrics targets. • 	
7	Principals Report	Sharon Lyon	<p>Operational:</p> <ul style="list-style-type: none"> • Staffing complete for 2024, Dance teacher awaiting confirmation. • Staff on leave: <ul style="list-style-type: none"> - 2 MAT leave / 3 LSL • Staff leaving: <ul style="list-style-type: none"> - 3 retirements - 3 teaching staff leaving (1 promotion, 1 to private sector, 1 abroad) 	

			<ul style="list-style-type: none"> - 4 support staff leaving. (EA, Nurse, School Psychologist and Chaplain) • New DP 2024 Louis Cheeseman (backfilling MP). New L3 Pathways Coord Adam Smith. • School Development Days planned for 2024 – Major focus on Berry Street (Trauma Informed/Restorative Practice) and alignment with RLEARNERS. • 2024 JLC conference – held at BSC – Focus T&L • Year 7 numbers currently at 164 (predicted 170) may be slightly higher. <p>Highlights:</p> <ul style="list-style-type: none"> • OLNA achievement - 96% Numeracy, 99% Reading, 98% Writing • 16 Staff involved in Future Leaders Framework as Mentees, 11 FL Mentors • 2 new staff in Cohort 4 for 2024 • Development of new Year 11 Courses – Cert II Workplace skills • 2 new teachers certified to deliver Certificate courses (TAE40122), plus 6 teachers completed qualification upgrades (TAE20116 / TAE40122) • Year 10 Engagement and Transition Program – 14 referrals – 9 engaged. • Year 8 Camp • Science Week, Book Week • RUOK Day and Mental health activities with staff and students • Wear it Purple Day and focus on inclusion and acceptance. • Industry partnerships – RAC, ABCN, ECU, Microsoft • First Lego League, Dragster competition • AEP Showcase • Year 5 Leadership Day – JLC • Year 7 Transition Program • World Teachers Day • Music Concert, Drama production, Dance Showcase • Arts showcase • Graduation • Christmas Hamper appeal – support from the community • Work of the Student Council – whole school events and assemblies. • Cricket/netball camps • Brisbane Cricket tour • Business Plan completed – full consultation <p>Works Completed in 2023</p> <ul style="list-style-type: none"> • Upgrade of Library ICT infrastructure, plus additional desktop computer area • Addition of classroom and reading zone in the Library 	
--	--	--	---	--

			<ul style="list-style-type: none"> • New projectors English <p>Future works:</p> <ul style="list-style-type: none"> • Conversion of Science 7 into lab/wet zone • Planning for STEM \$1.5M build / Indoor Sports Facility <p>Future Foci:</p> <ul style="list-style-type: none"> • Consideration of new Metric measures for student achievement • SEN reporting • Teaching and Learning – continued implementation – 0.2 FTE to lead T&L at College • Focus on Student voice continued allocation of 0.1 FTE to Student Council 	
8	Indoor Sports Science Centre	Sharon Lyon	<ul style="list-style-type: none"> • Report tabled on proposal • Vision, current situation, our aim, who will benefit, benefits to Belridge and JLC. • Consultations carried out with key staff to develop proposal. • Proposed funding request • Draft basic design tabled • Can apply for Federal funding for capital works over \$200K • Caitlin Collins letter of support tabled. • Proposal to be submitted by end of term to DOE. Outcome hopefully in March. 	
9	Code of Conduct	Sharon Lyon	<ul style="list-style-type: none"> • Updated Code of Conduct tabled. In line with DOE model template. • Board in agreement to use version tabled. 	Nicky to distribute for members' signatures.
10	Meeting dates for 2024	Steve Hall	<p>Proposed meeting dates:</p> <ul style="list-style-type: none"> • Mondays, 11 March, 13 May, 10 June, 29 July, 2 Sept, 4 Nov and 2 Dec. • June meeting to be changed • November open meeting <p>All in agreement</p>	Check operational calendar to reschedule June meeting.
			Meeting Closed: 7:15PM / Next Meeting: Monday 11 March 2024	