

MINUTES
BELRIDGE SECONDARY COLLEGE BOARD
COLLEGE BOARD MEETING
Meeting No. 87

Date:	Monday 11th March 2024	Chairperson	Steve Hall
Time	6:00pm	Minute Secretary	Nicola Harris

MEMBERS	Steve Hall (Chair/Parent member), Sharon Lyon (Principal), Michelle Austin (Community Member), Kush Jalota (Community Member), Danielle Brown (Parent member), Sonia Moyle (Parent Member), Heather Currie (Staff Member), Ben Dawkins (Staff Member), and Mikaela Shirley (Staff Member), In Attendance: Kerrie Ward (Manager of Corporate Services), Nicola Harris (Board Secretary)
APOLOGIES	Danielle Brown (Parent), Keyrui Patel (Parent), Kush Jalota (Community), Chadd Richardson (Staff)

ITEM No.	AGENDA ITEMS	LED BY	OUTCOME	ACTION
COMPLIANCE AND OPERATIONS				
1	Welcome and Apologies	Steve Hall	Acknowledgement of Country. We respectfully acknowledge the traditional owners of the land on which we are meeting today, the Whadjuk Noongar people and pay respects to Elder's past, present and emerging. <ul style="list-style-type: none"> • Chair welcomed members to the March meeting, commencing at 6.00pm. • Apologies received - as detailed above. 	
2	Minutes of Meeting	Steve Hall	Minutes of Meeting No. 86 dated 4 December 2023. Approved as a true and correct record and signed by the Chair, Steve Hall. Moved: Ben Dawkins Seconded: Sonia Moyle All in favour / carried unanimously	

2.1	Disclosure of Interest	Steve Hall	None	
3	Business Arising	Steve Hall	None	
4	Actions Arising	Steve Hall	None	
5	Financial Report	Kerrie Ward	<p>2024 Draft Cash Budget – For noting only Prepared and presented on Monday 11 March 2024</p> <ul style="list-style-type: none"> • Still drawing down from SCF 2023. • Student allowances forecast \$43K • Budgeted revenues broken down and expenditure tabled. • Revenue from ESC at 15% and staffing paid over each term. • Other Revenues – bank fees, miscellaneous, commission. • Cash carry over \$233,961K. • \$1.7M predicted income for 2024 based on last year's figures. • Forecast of expenses based on last year's figures. • Turf management tender process now finalised. Contract awarded for 5 years. • \$217K allocated to continued upgrades of computer equipment across school; replacements, WAP switches, IT equipment no longer compatible. • In-house IT Technician over sees day-to-day IT operations and paid Technician comes in for more technical issues (allocated 60 hours p.a.). Option to pre-pay for 60 hours which provides a better rate. • D2492 Compass Education refers to SMS fees. Semester 2 for transition to Compass then receive payments. Not yet happened. Possible renewal fee of \$30K not accounted for. • Learning Areas budgets taken from SIS data; subjects, student numbers, course costs and receive 70% of budget. • Home Ec - ESC provide cash to run courses for ESC students. • Dance received funding for costumes in 2023. • No fund for Finance Committee • Surplus of \$55,321 = 3% unallocated. To be carried over. • Student Council have submitted request for shade – Quad yard, watch games on ovals, seating to watch games. Blue courts currently have no shade. Principal aware. Currently working on shade, toilets and changes around canteen. • Complaints of cost of canteen menu. No healthy options unless pre-ordered. Student Council to survey on current food options with canteen and then survey students on what they would like. • SCF forecast variance balance 2024 carry over \$643,717 • Budgets are not yet finalised by DOE, which will be endorsed at end of March. • MCS will supply full breakdown once received. 	

			2024 Draft cash budget noted by the Board on 11 March 2024 as presented by Kerrie Ward, Manager of Corporate Services.	
6	Principals Report	Sharon Lyon	<p>Indoor Sports Facility</p> <ul style="list-style-type: none"> • Federal Funding for indoor sports facility rejected. Feedback has been sought. Brainstorm other avenues. • Australian Cricket Infrastructure Fund guidelines tabled. Some funding available. Funding conditions evidence of community usage for facility. • Meeting last week – possibility of up to \$70K in funding as a school and community project. Consider Lottery commission. Recent meeting with Caitlin Collins/Principal. CC will investigate any other source of funding that may be available. • MA questioned strict rules with DOE and industry partnerships? KW/SL spoke to representatives of Woodside in 2023. Grants are currently available. Under consideration. • \$200K currently set aside. • Pending on Capital Works and Maintenance visit to ascertain build cost. Once report drawn up, request will be submitted. Need to check site suitability for location and any potential building works issues. • Currently Cricket Australia have confirmed that there is nowhere in the winter months in northern suburbs for students/community to practice/play. <p>Student enrolments 2024</p> <ul style="list-style-type: none"> • 1025 currently on roll. Census funding for 1000 students. 25 unfunded with scenarios tabled as to why. • Forecast Y7, 2024 between 160-180. Total enrolled 171, with one Year 7 not turning up. <p>Staffing 2024</p> <p>Administration</p> <ul style="list-style-type: none"> • Louis Cheeseman Deputy Principal (1 year backfill for Mario Pisano on leave) <p>Teaching Staff</p> <ul style="list-style-type: none"> • Annemarie Verschoor – HOLA Arts (Permanent) • Adam Smith – L3 Program Coordinator Senior School Pathways (Permanent) • Shannon McNamara – Science (Permanent) <p>Support Staff</p> <ul style="list-style-type: none"> • Nicole Miller – EA • Michelle Dragicevich – Nurse (4 days per week) • Iona Hughes – Psychologist – Full time • Leon Durrant – Term 1 only 2 days per week, to be replaced by Kurt Crompton, Student Youth Worker (2 days per week to trial), commencing Term 2. Slight change to Chaplaincy role – conversational, meetings ad hoc, want someone on the ground running programs with disengaged kids. More hands on with projects. KC current role getting youth into employment. Runs an outreach basketball program. We do not 	

			<p>have as many Tier 3's as in previous years. Important to keep re-engaged students in education.</p> <p>Overview NAPLAN Achievements</p> <ul style="list-style-type: none"> • Year 9 NAPLAN Achievements positive. • Numeracy on track with exceeding. • Reading slightly over line in exceeding • Writing over line slightly in exceeding <p>Note: Year 9 when exceeding or obtaining OLNA pre-qualification in Year 9 students would be placed in threshold box to achieve an ATAR or Cert IV.as part of new metrics.</p> <p>OLNA 2023</p> <ul style="list-style-type: none"> • 2023 results positive. • 93.2% of students successful (above Like Schools of 88.2%). <p>WACE Achievement 2023</p> <ul style="list-style-type: none"> • 94% achieving WACE in 2023. • Positive results above Like Schools and above in State <p>ATAR 2023</p> <ul style="list-style-type: none"> • Median ATAR - 59 <p>VET Participation</p> <ul style="list-style-type: none"> • 50% - Requirements of certificates removed 2 years ago. 2024 will see an increase in VET participation to reach new metric thresholds. • Highest level of qualification achieved in VET Certificates: 58% VET students leaving with a minimum of a Cert III and 30% VET students leaving with a Cert II. • No Cert IV last few years. Difficult to run Cert IV at school level. 11 students completing Cert IV this year. <p>Celebrating</p> <ul style="list-style-type: none"> • Two big student events at end of year and start year – End of Year Festival 2023 and Belsurf 2024. • Ice cream reward van scheduled for Term 1, Week 7 for students attaining 90% attendance and above. • School Ball end Week 7 <p>Strategic Planning</p> <ul style="list-style-type: none"> • School Business Plan final version tabled. • Opportunity provided for 'Staff Voice' to contribute to 'Vision and Values'. Compiled from staff consultations, staff briefings and feedback. 	
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			<p>How will we meet metrics and targets?</p> <p>New Courses</p> <ul style="list-style-type: none"> • 11 students participating in Cert IV Education Assistant. Course originally delivered off site, now being delivered at BSC. Hoping to obtain placements through JLC network at local primary schools. • Additional of Cert II Automotive (2 classes) • 2 classes of Cert II in Workplace skills – can lead to Cert III Business. <p>Running from previous years</p> <ul style="list-style-type: none"> • Cert III ICT, Cert III Sport and Rec, Cert II Child Care, Cert II Hospitality • Blue – courses run at school • Yellow – external RTO / placements <p>Considering increase in Cert courses currently on offer.</p> <p>Senior School Metrics</p> <ul style="list-style-type: none"> • DOE System and School Performance data tabled. Will be used as a guide to provide pathways. <p>Year 12 WACE completion rate</p> <ul style="list-style-type: none"> • Students achieved WACE in Year 12 - 70.7%. State average 59.8%. 	
7	Compliance – Board Self Reflection Annual Survey	Sharon Lyon	<ul style="list-style-type: none"> • Original platform decommissioned which held previous template for annual board survey self-reflection. Replacement not yet finalised. • Template obtained from Dept and tabled. • Members present in agreement with content/question of template. • Happy with layout and style. • Responses to be collected electronically. 	Nicky create in Forms and distributed to members
8	Membership	Sharon Lyon	<ul style="list-style-type: none"> • Tenures of staff x 3, parent positions x 2, x 1 community are coming to an end – last meeting May. • Nicky/Chair to liaise with members on process and inform school community. 	Nicky oversee election process with staff, parents and community.
STRATEGIC DIRECTIONS				
8	Any other business	Steve Hall	None	
			Meeting Closed: 7:15PM	
			Next Meeting: Monday 13 May 2024	