

MINUTES
BELRIDGE SECONDARY COLLEGE BOARD
COLLEGE BOARD MEETING
Meeting No. 95

Date:	Monday	Chairperson	Naomi Cove (Vice Chairperson)
Time	6:00pm	Minute Secretary	Nicola Harris

MEMBERS	<p>Steve Hall (Chair/Parent member), Sharon Lyon (Principal), Michelle Austin (Community Member), Kush Jalota (Community Member), Sonia Moyle (Community Member), Melanie O'Leary (Parent Member), Naomi Cove (Parent Member), Keyuri Patel (Parent Member), Heather Currie (Staff Member), Ben Dawkins (Staff Member), and Chadd Richardson (Staff Member),</p> <p>In Attendance: Kerrie Ward (Manager of Corporate Services), Nicola Harris (Board Secretary)</p>
APOLOGIES	Kerrie Ward, Melanie O'Leary, Keyuri Patel and Steve Hall

ITEM No.	AGENDA ITEMS	LED BY	OUTCOME	ACTION
COMPLIANCE AND OPERATIONS				
1	Welcome and Apologies	Naomi Cove	<p>Acknowledgement of Country. We respectfully acknowledge the traditional owners of the land on which we are meeting today, the Whadjuk Noongar people and pay respects to Elder's past, present and emerging.</p> <ul style="list-style-type: none"> Naomi Cove acting as Vice Chair in Steve Hall's absence. Chair welcomed members to the May meeting, commencing at 6.00pm. Apologies received - as detailed above. 	
2	Minutes of Meeting	Naomi Cove	<p><i>Minutes of Meeting No. 94 dated 10 March 2025</i></p> <p><i>Approved as a true and correct record and signed by the Vice Chair, Naomi Cove.</i></p> <p><i>Moved: Heather Currie / Seconded: Sonia Moyle - All in favour / carried unanimously</i></p>	

2.1	Disclosure of Interest	Naomi Cove	None	
2.2	Actions Arising	Naomi Cove	<ul style="list-style-type: none"> Continue with public face in community, community events, and representing the College as the School Board. Sports Science Centre to be addressed in Principal's report Building PS liaison's/Y6 Transitions: DP visiting PS's. Considering different approaches tailored for certain target groups, attend PS parent information or significant events send a BSC rep present. Student Led Project: letter received for consideration. Fashion Cert Upper School: DP investigating. 	
3	Business Arising	Naomi Cove	<p>Student Led Project</p> <ul style="list-style-type: none"> Letter tabled from Student Council dated 11 March 2025. Budget not yet considered. Surplus funding may be available. Proposal of LA's to be colour coded on poles. Consideration: Upkeep and maintenance. Works would have to be carried out professionally. What colour will non-specific areas be – neutral? weathering of colours, what areas will be painted? Choose colours carefully so they are balanced with current green theme of poles/gutters, do not clash with red brick work. What would it look like? Paint just poles or doors. A universal colour and a band of colour, rather than whole block of colour, may clash with old red brick work, stripes or band of colour? Design ideas: indigenous design, link a theme to a colour, lines on ground (similar to hospitality environment), band rather than block. Block colours may be too intense, clash with current colours, Positives: Colour may assist visitors/parent events in identifying blocks/areas to navigate to. Will make it easier to associate for neuro divergent students, add to ambiance. Buildings are already named with English/Indigenous languages. Artwork linked to building colour. Consider D&T students' involvement to complement studies. 	Feedback to SLP's student group
4	Principal's Summary	Sharon Lyon	<p>Attendance Data Tracking positively. Review again at end of Semester. 2024 – Above 'Like' and 'Public Schools' 56% v 53% Regular slightly lower. Severe – 8% vs. 9% Severe 85.7% higher than Like schools</p> <p>Staffing Fully staffed for Term 2 - 102 staff.</p> <p>Improvement Agenda HOLAs submitted wish list: - Painting of block external poles</p>	

			<ul style="list-style-type: none"> - Shade – yard - Cover over green courts - Bench seating on courts - New bins - Classroom doors updated <p>Staff Professional Development Scheduled Friday 30 May. JLC half day conference for majority of schools in network Delivered by Bullshit; conscious communication, being happier in the workplace, wellbeing. SLT focus – HOLAs and Leaders attending 'a leading school improvement for middle-level leaders' at the Leederville Institute.</p> <p>Coming up this term Year 8 Camp (Week 3), Year 12 ESTs (Week 3), AEP Testing (Week 4), Specialist program trials, Semester 1 exams (Week 6), WPL (Week 6)</p>	
5	Financial Report	Sharon Lyon (In KW absence)	<p>The College has saved significant funds over the last 3 years that was going to be spent on the indoor sports centre. This is no longer required due to the Government Funding and will be allocated to other priorities across the college.</p> <p>Charges & Contributions Collection Rate Y7-10 is 69% - government payments assisted. Subject charges Y11-12 – 61% lower than 2024, still higher than year before. Voluntary contributions 7-10 – 55%, slightly less than 2024.</p> <p>Financial Summary as at 2/5/25 School salary allocation and total expenditure. Forecast variance are funds yet to be allocated. Any surplus funds assist in appointing extra teacher if required (safety net).</p> <p>Review of Course Selections fees for 2026 Increases highlighted in orange on report. Subjects listed are currently in handbooks, costs are estimated, dependent on uptake by students and all will not necessarily run.</p> <ul style="list-style-type: none"> • Science increase \$5 for listed subjects. • ATAR Biology and Health Studies – not running as from next year. • Netball Academy 8, 9, 10 – increase of \$50 each. Costed in to include competition fees, bus hire prices, including umpire and course fees, visits from Fever, rather than billing over year. All form part of this specialist program. • Dance 9 and 10 – Increase of \$35 for costumes and workshops with specialist dancers. Part of 9/10 subject selections. • Fashion Design 7 - Increase of \$20 to now include cost of sewing kit. Was normally purchased separately. Resources will be bought in bulk to keep cost down for parents. 	

			<ul style="list-style-type: none"> • Woodwork/Metal Work – increase of \$26 – small increase considering cost of materials. No increase for several years. D&T salvage wood and metal also to keep costs to a minimum. • Certificate course Allied Health through AMA students receive auto 70 ATAR. • Sports Science Centre looking at incorporating space to complement Allied Health studies. • Specialist Cricket accounts price of equipment, transport costs, away games, Expenditure of turf upkeep is not included in course costs. • Current base rate of school fees and government subsidies discussed. <p>Move for proposed course increases and changes for 2026 to be accepted by the Board as presented by Sharon Lyon on 12 May and by all those present. Voted all in favour/carried unanimously.</p> <p>Move for financial summary as presented by Sharon Lyon to be accepted by the Board. Voted all in favour/carried unanimously.</p> <p>First: Sonia Moyle / Second: Ben Dawkins</p>	
6	Funding Agreement for Schools 2025	Sharon Lyon	School has received Funding Agreement outlining funding and our accountability for 2025. Noted by Board that sighted. Agreement provides for targeted initiatives and incoming funding for 2025. Signed by Principal and Vice Chair on 12 May 2025.	
STRATEGIC DIRECTIONS				
7	Sports Science Centre	Sharon Lyon	<ul style="list-style-type: none"> • Draft design tabled – 'A space for everyone'. • Centre to be tailored for subjects; sports, medical and health science. • Small office space will be hot desk. • Lecture theatre will double up for use as seminar room, extra classroom, parent talks. • External balcony for viewing and closed in viewing area. Downstairs; 4 lanes, netball wooden sprung floor, lift panel door motorised. • Discussions around leasing out of facilities, Fitness Centre (key card access required to ensure safety of patrons), kitchenette, showers and cubicles, universal toilets, storage. • Considerations: Access from main road and car parking, delivery of students' kits, separate entrance so not accessing through school grounds, eco-friendly design (waterwise), harvest rainwater, water tanks for fire engines, sustainability with solar panels, water fountains. • Timeline: DOE receive funds 1 July. DOE then set timeline. Draft plans prepared in advance to assist architects in understanding our vision. • \$10K already invested in carrying out ground assessment (for a single storey). • Other school similar designs and builds have been inspected and assessed by key staff to assist in considerations for our own needs and design functionality. • Facility will provide extra space for extreme weather conditions. • Profits from coffee machines/vending machines go back into maintaining/replacement fund/facilities. • Essential that staff training is carried out so facilities can be optimised. 	

			<ul style="list-style-type: none"> Cricket nets will be timetabled out, can configure to indoor cricket, nets retract, local cricket clubs will hire out lanes. Facility to be available to all staff will encourage whole school and community access. 	
8	NSOS Survey	Sharon Lyon	<ul style="list-style-type: none"> Still under review by DOE. Schools are therefore preparing their own. BSC will use MS Forms for all 3 surveys. Parent survey will be standard as per NSOS in past. Extra questions to be added have been tabled to SLT, currently pending feedback. Scoring/Responses to be kept as words and not numbers range (1-5). Questions 1-17 NSOS and 18-20 for Health & Wellbeing. Look at recipient only being able to complete once. Will be able to analyse results by each year group. Student feedback can be addressed in assemblies. Student Council suggestion boxes; one in library, one by English block. Roll out plan of surveys: Staff by end of May, students complete during two-week block in form time and Week 4 for parents. Results will be tabled at June board meeting. 	
DEVELOPMENT				
9	Board Survey	Sharon Lyon	Board Development - Analysis of Board Survey <ul style="list-style-type: none"> Results analysed and discussed. Q13. Look at how Board reports annually. Reports in newsletter, rely on Board to bring in community / outside perspective. Look at more broadly. Q33 raised current staff membership are all Student Services based. Next round elections encourage curriculum staff to provide more diverse input. Principal will encourage staff attendance to those interested in seeing the workings of the board, come and experience. Student Voice - invite students to be part of planning process for open meeting. Q48 Principal confirmed Chair has always met with Principal at least 1 week prior to each mtg. Q69 'The Board take external advice from professional advisors when necessary' – mixed response. Not aware of many external professional advisors. Need a specific purpose relative to Board members. Must be of value. Board discussed that destination survey (2024 Year 12), does not have definitive data, survey is more what students 'think' they will be doing next year. As 6 months pass – many students are not completing the pathway they considered. ECU researching retention, do non-ATAR students /uni-prep students do well or if not better. Chair reports back to the community (via newsletter). Encourage parent readership. 	
			Meeting Closed: 7:50pm Next Meeting: Monday 16 June 2025	