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MINUTES BELBRIDGE SECONDARY COLLEGE BOARD COLLEGE BOARD MEETING Meeting No. 100

Date:	Monday 8 December 2025	Chairperson	Steve Hall
Time	6:00pm	Minutes	Kerrie
MEMBERS	Steve Hall (Chair), Louise Hall (Acting Principal), Melanie O'Leary (Parent Member), Keyuri Patel (Parent Member), Michelle Austin (Community Member), Sonia Moyle (Community Member), Heather Currie (Staff Member), Chadd Richardson (Staff Member) & Kerrie Ward (Manager of Corporate Services)		
APOLOGIES	Sharon Lyon (Principal), Naomi Cove (Parent Member), Kush Jalota (Community Member), Ben Dawkins (Staff Member) and Nicola Harris (Board Secretary)		

ITEM No.	AGENDA ITEMS	LED BY	OUTCOME	ACTION
COMPLIANCE AND OPERATIONS				
1	Welcome and Apologies	Steve	<p>Acknowledgement of Country. We respectfully acknowledge the traditional owners of the land on which we are meeting today, the Whadjuk Noongar people and pay respects to Elder's past, present and emerging.</p> <ul style="list-style-type: none"> Chair welcomed members to the December meeting, commencing at 6.00pm. Apologies received - as detailed above. 	
2	Minutes of Meeting	Steve	<p><i>Minutes of Meeting No. 99 dated 3 November 2025</i></p> <p><i>Approved as a true and correct record and signed by the Chair, Steve Hall.</i></p> <p><i>Moved: Heather Currie</i></p> <p><i>Seconded: Chadd Richardson</i></p> <p><i>All in favour / carried unanimously</i></p>	
2.1	Disclosure of Interest	Steve	None	
2.3	Actions Arising	Steve	None	
3	Business Arising	Steve	None	

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4	Principals Report	Louise	<p>Principal's report presented, highlights since last meeting:</p> <ul style="list-style-type: none"> • Year 7 numbers for 2026 are at 166, significant number of Year 10 to Year 11 entering TAFE/Workplace/Apprenticeship • 3 students in Year 12 did not pass OLNA • Staffing completed for 2026 • Operational: Times of school day implementation, house structure and form program for 2026 • Works completed; B Block – B1/B2 replace concertina door, painting of B block, new signage front of school and shade umbrella • Future works – Indoor sports facility • Overview of years highlights and upcoming school events. 	
5	Financial Report	Kerrie	<p>School Financial Summary presented to the Board. Overview of funding, income and expenditure.</p> <ul style="list-style-type: none"> • Student Centred Reports were reviewed. • Current salary forecast variance is \$717,791.00 • Collection Rate as at 03/12/2025: Yr 7-10 Voluntaries = 72% Yr 7-10 Subject charges = 78% Yr 11-12 Subject charges = 76% 	
6	Compliance Calendar	Steve	<p>Nov/December 2025 Review: Terms of Reference and Code of Conduct – presented. Both documents have been updated as per Department of Education template for Boards. Members in attendance signed the Code of Conduct.</p> <p>Board Chair Tenure Review – In Steve's current role he is required to do a lot of travelling and is starting to find it difficult to make meetings and give the time required. Nicky sent out an expression of interest to members to gauge member interest in becoming Board Chair. Naomi expressed an interest; Steve is happy to work with Naomi for 6 months and guide her.</p>	
STRATEGIC DIRECTIONS				
8			None	
GENERAL BUSINESS				
9			None	
			<p>Meeting Closed: 7.00pm Next Meeting: Monday 23 March 2026 at 6pm</p>	

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