

MINUTES
BELRIDGE SECONDARY COLLEGE BOARD
COLLEGE BOARD MEETING
Meeting No. 101

Date:	Monday 23 March 2026	Chairperson	Steve Hall
Time	6:15pm	Minute Secretary	Nicky Harris

MEMBERS	Steve Hall (Chair/Parent member), Sharon Lyon (Principal), Michelle Austin (Community Member), Kush Jalota (Community Member), Sonia Moyle (Community Member), Melanie O'Leary (Parent Member), Naomi Cove (Parent Member), Keyuri Patel (Parent Member), Heather Currie (Staff Member), Brent Jarvis-Spinks (Staff Member), and Adam Smith (Staff Member), In Attendance: Kerrie Ward (Manager of Corporate Services), Nicola Harris (Board Secretary)
APOLOGIES	Heather Currie (Staff Member)

ITEM No.	AGENDA ITEMS	LED BY	OUTCOME	ACTION
COMPLIANCE AND OPERATIONS				
1	Welcome and Apologies	Steve Hall	Acknowledgement of Country. We respectfully acknowledge the traditional owners of the land on which we are meeting today, the Whadjuk Noongar people and pay respects to Elder's past, present and emerging. - Chair joined meeting via Teams. - Welcomed new staff rep members Adam and Brent. - Apologies received - as detailed above.	
	Minutes of Meeting	Steve Hall	<i>Minutes of Meeting No. 100 dated 8 December 2025.</i> <i>Approved as a true and correct record and signed by the Chair, Steve Hall.</i> <i>Moved: Michelle Austin Seconded: Kerrie Ward</i> <i>All in favour / carried unanimously</i>	

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2.1	Disclosure of Interest	Steve Hall	None	
3	Business Arising	Steve Hall	None	
4	Actions Arising	Steve Hall	Action list was reviewed at recent pre-board meeting. Updated version tabled. Invitational presentations – sports centre new build, guest speakers, focus on sports centre but only once commenced. Updates later in meeting. Primary Liaisons: - Ms Bilbie has requested primary school sessions and enlisted Science leaders, lab coats and badges and will be visiting partner primary schools for a series of hands-on science lessons. - Ms Pesti to take dance groups to PS assemblies, engaging parents/carers and promoting the school. Student Led Projects – To be addressed later in meeting. Recent student leadership camp focus on projects on school facilities improvements. Fashion Design specialist program initially Y7-9. Once student has completed Y9 they can move onto Y10 cert courses and select different pathways. Senior students have the opportunity join from Y10 onwards as a course selection, rather than joining as a Y7-9 specialist student.	
5	Principals Report	Sharon Lyon	Student Enrolments Census: Funding based on census data; scenarios presented. - 975 funded enrolments at census. - Year 7 numbers higher than predicted. Prediction 990 overall – 975. - Loss of 16 Y12 students (119/135) due to NOA, apprenticeships, workplace. - All other year groups held their numbers. Attendance Data: - Currently 84.5%; apparent 5% drop being investigated (possible issue or misalignment when swapped to Compass). DP's monitoring and reviewing attendance data more closely. WACE & Metrics (2025): - Of WACE eligible Year 12 students, 7 did not achieve WACE (mainly OLNA related). overall positive outcome. - VET participation increased: 126 students enrolled (71%); 59% to graduate with Cert III. - ATAR cohort remains low (20%). - Conversion rates, progress and achievement data tabled. - Students graduating with certificate qualifications, supporting post-school pathways. - National trend noted: 38% opting out of ATAR. - Course counselling supporting student transition. - Uni preparation course discussed and under consideration.	

			Annual Report 2025 - Annual Report 2025 to be finalised and uploaded to Schools Online by end of Term 1; provides a summary of key achievements, board matters, school events, ATSI projects and financials. - MOL queried the drop in student numbers; noted annual loss of between 5 to 7 Year 11 students, with NOAs processed early and therefore not included in census data. Significant losses may be referred to the Department for funding consideration, disability funding transfers with the student. Improvement Agenda – Yard - Projects worked on at end of year, shade sails, artificial grass, painting of seats, assisted - across school site. Feedback being sought from staff and will look at similar activities again (empowering valuable for life skills, problem solving, organisation). Encourages sense of pride if they have been involved in improvement works. KP - highlighted free RAC road safety workshops available for students in Year 10 and above and recommended the program based on personal experience. KP to circulate the link. NC - Rotary Club also offer Drive Safety Day. Mock crash scene. Students viewed how emergency services would tackle incident, and received driving lessons, Heart Hub presentation from parent who has lost her child to an accident. Roadshow WA Police – Parents from Qld – Jake's Law on knife crime and dangers. BSC booked in. Sports Science Centre - Planning underway for 2026, with construction scheduled to commence January 2027, subject to utilities and tender processes. Architectural technical drawings have been displayed in the staffroom. The single-storey building will wrap around the oval edge, with no impact on the oval itself; the staff car park will be affected. The current indoor gym will remain. - The facility will include a fitness centre, sports science classroom, cricket nets, full-size netball courts, change rooms, staff shower facilities, secure storerooms (including cricket bag storage), PA cupboard, lockers (including foyer phone lockers), drinking fountains, shade structures and stepped seating for tiered spectating. Offices will provide hot-desk arrangements to avoid splitting HPE staff across locations. - Artwork is included in the funding allocation. An indoor spectating area was requested but not approved. An LCD scoreboard is a future aspiration but not included in the current build budget. Coming up this term - SDD	
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			- Enrolment events Week 8; parent tours, PS students course tasters, twilight tours and enrolment information night.	
6	Financial Summary	Kerrie Ward	The finance reports dated 5 and 8 December 2025 were endorsed by all members at the December meeting; however, this was not recorded in the December minutes. <i>Call for December's finance report presented by Kerrie Ward on Monday 8 December 2025 to be endorsed. Endorsed by all present at March 2026 meeting.</i> Financial Summary The School Financial Summary and 2026 Budget were presented to the Board. An overview of funding sources, income and expenditure forecasts was tabled, along with the cash budget for noting to support day-to-day operational expenses. Revenue - Student-Centred Funding (SCF): \$949,181 - Student Achievement Support (SAS): allowance estimate tabled; program closes 2 April 2026 - Voluntary contributions: \$94,000 - Contributions & Charges figures tabled - Income from hire of school facilities - Fundraising, donations and sponsorships - ESC income from other schools: \$90,000 - Cash Carry Forward of \$300,000 transferred from the one-line budget for staged IT replacement (split across 2026 and 2027 to support workload management for the IT Technician) Expenses - Higher expenditure on keys due to whole-school rekeying; new system enables immediate key cutting - Cost centres reviewed with the Board - IT identified as the largest expense; BYOD uptake remains low - Solar battery discount applied; no direct financial return to the school, with excess power sold back to the community - Installation of solar panels on the gym roof scheduled for June Subject area budgets are allocated based on student numbers, with surplus funds transferred to a reserve account. Salaries are managed through the one-line budget and therefore not reported separately. A cash carry forward of \$742,000 was noted, which is anticipated to be utilised primarily to meet staffing costs in 2026.	

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			SM questioned any capacity for water storage tanks in new build? Our system is considered to have enough pressure for whole school site, so testing has resolved we do not need water tanks. Bore water is sourced. School finances remain in strong financial position. Cash Budget Summary for 2026 presented by Kerrie Ward on 23 March 2026. Noted by all present and endorsed.	
COMPLIANCE				
7	Board Survey	Sharon Lyon	Board Self-Review 2025 Board Self-Review survey tabled. Members agreed to retain the same questions to ensure consistency and allow comparison with previous data. It was agreed that the Ikon template be checked for any updates. Action – Nicky to roll out survey asap.	NH roll out survey
STRATEGIC DIRECTIONS				
8		Sharon Lyon	Strategic Directions - Focus Literacy – Writing (SGT, Elastik and Lead Teams) - Continued implementation of RLEARNERS toolkit (use for PD across 2026) - Attendance and Wellbeing (investigating 5%?) - Employee small group tuition teacher running Lead Team for literacy working with Year 12 in small groups to assist getting over the line with OLNA. - Big focus this year on Elastik software – current focus classes lower school for targeted support. Program assists teacher in picking up topics where students are struggling.	
9	General Business	Steve Hall	None	
			Meeting Closed: 7:35pm Next Meeting: Monday 11 May 2025 at 6pm	